Prospective Patron,

The aerospace community is a group of the brightest and best minds in engineering, science, business and government who work to create, discuss, and review leading edge technologies and applications.

As Patron Chair of the 2023 IEEE Aerospace Conference, to be held at the Yellowstone Conference Center, Big Sky, Montana, I would like to invite you to consider joining us as a conference Patron.

If you have not participated in the past, we know you will find our conference an exceptional venue to display your products, capabilities, and services to potential new customers. You have a number of options to sponsor social, dinner and special events, have a dedicated room for one-on-ones, get a discount on an exhibit booth as well as have your company logo and product information included in all the paper and electronic conference materials.

We are expecting over 700 aerospace specialists, government and commercial leaders and their guests to attend. You will be able to showcase your business and products to this diverse group and interact with many talented people in the industry.

Please consider participating as a member of our Patron Program. Information on Patronage options is provided in the following pages and on our website. In addition, information about Exhibitor options is detailed on our website at

http://www.aeroconf.org

Finally, all Conference Patrons have the option to have their web sites linked to our conference page for online corporate advertisement. For more information, or to discuss your specific interests, please contact me by email at promotions@aeroconf.org.

Sincerely,

Bob Sievers  
Patron & Exhibitor Chair  
2023 IEEE Aerospace Conference
Patron Program Information

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<th>Granite</th>
<th>Bronze</th>
<th>Silver</th>
<th>Gold</th>
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<td>OR Lift Tickets (Max)*</td>
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<td>OR Guest Packages (Max)*</td>
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<td>Sponsor Luncheon, Dinner, Afternoon Java Jams and Evening Fireside Social Events</td>
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<tr>
<td>Host Signature Event at Evening Reception**</td>
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<td>Scheduled as needed and Available</td>
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* Select between one of these three.
** You can create an offering of your choice

As an IEEE Aerospace Conference Patron, you will receive the following at all patronage levels, depending on availability:

- Ad space in the Conference Program / Schedule and Conference phone app.
- Corporate name and logo on the inside-front cover of the Conference Program / Schedule.
- Link from the IEEE Aerospace Conference website to a page on the Patron’s website.
- An acknowledgement during one of the plenary sessions (pre- and post-dinner).
- Your corporate banners proudly displayed in the plenary hall side walls.
- 15% discount on the Exhibitor Program fee.

Patrons at the Silver level and higher may choose to exclusively sponsor one or more dinners, the slope-side lunch, the java jam events, and fireside cheer and chat events. This would allow a Patron an exclusive claim to support that event (unless the Patron explicitly requests to co-host with another Patron). Since

P.O. Box 3105, Manhattan Beach, CA. 90266 (443) 839-4962
there are limited events, any conflicting requests will be decided by Patron level and date the registration payment is received. The possible events available and related offerings include:

- Dinner (Sun, Mon, Wed, Thurs): recognition and thank you from podium and 1 slide on display during announcements/recognition (~5 min) during dinner
- Lunch (Tues), Java Jam (Sun, Mon, Wed, Thurs) and Fireside (Sun, Mon, Wed, Thurs): banner in area and handouts on table

Events or publications not currently included in the conference may also be considered for hosting. Please contact Bob Sievers via email at promotions@aeroconf.org with your ideas.

Signature hosting opportunities are also available at one or more nightly receptions. These would allow the host to provide a unique offering at a set-aside area in the reception hall, such as a special cocktail tasting, offering swag at a table, etc. Events will be limited to 2 per night. Patron level and registration payment date will be used to resolve conflicting requests.

A new feature this year will be the private meeting rooms available at the higher Patron levels. At the Gold level, we can provide a room available upon request to one or more patrons. Patrons would book time slots on an as-needed and as-available basis. At the Platinum and Diamond levels, we can provide a dedicated room. These rooms are in the Huntley Lodge, down the hall from the conference meeting rooms.

One excellent way to support the conference is to sponsor the Junior Engineering Conference Scholarship (www.aeroconf.org/junior-engineering) with a $1,000 tax-deductible gift. All gifts will be combined then divided amongst the high school seniors based on their level of participation over the years in the Junior Engineering Conference. Each senior will receive a certificate with the logos of the donor organizations, and each donor organization will receive a receipt for their gift and the knowledge that they have supported the next generation of engineers and scientists.

Application & Payment:

1. Fill in the Patron Program Application Form on the last page of this document and email it to promotions@aeroconf.org. Please be sure to select the benefits you want (e.g., Chair Banquet tickets, lift tickets or guest packages and any events that you would like to host).
2. Go on line to http://www.aeroconf.org and set up a user ID, if you don’t already have one.
3. We will open up a Patron option so you can logon and pay the Patron Fee.
4. We will then coordinate with the Patron Representative identified on the form to set up the complementary registrations and the selected benefits.
Additional Information:

- The Guest Social Package (“Guest Pkg”) includes the plenary dinners, the Tuesday Slope-side luncheon, and Friday farewell reception and dinner.
- We recommend two 4’ (1.22 m) x 6’ (1.83 m) banners with grommeted holes at the corners for hanging. Larger banners can be accommodated: contact us at promotions@aeroconf.org. Please ship your banners by February 24, 2023 and notify us of the tracking number for the banner package so we can have all banners installed on the side walls in time for the first conference event Saturday night.
- Patrons are encouraged to email a logo that we can use on the Conference Supporter and Contributors page (inside front cover) in the conference Schedule and Program. Logo should be 3” x 4” (7.6 cm x 10.2 cm) TIFF CYMK, 600 dpi, and must be received by January 7, 2022.
- Ad copy should be TIFF CYMK, 600 dpi, and must be received by January 5, 2018.
- Payment must be received by January 26, 2022 for logos and/or ad copy to appear in the conference publications.
- Patrons are encouraged to submit one PowerPoint slide that promotes your organization’s products and/or services, to be shown during the dinner slide show each day. Since the slide will be shown for only a few seconds each time, it should be designed with high-impact graphics and a simple message. Black background works best.
- **Again, we recommend that you ship your items no later than February 24, 2023, due to potential weather conditions.** Big Sky does NOT receive deliveries on the weekend. All items MUST arrive by March 3, 2022. Be sure to include: your company name, point of contact, and mobile phone number, and "IEEE Patron". For more information, call the resort directly at (406) 995-5891.
Shipping Instructions

Help us ensure your event execution is seamless - we appreciate your attention to the following process for sending your materials to Big Sky. All boxes sent before or during the conference must be labeled with the following information:

Name of Group, Name of Person Shipping Packages, Date of Event

C/O Meghan Copolla
50 Big Sky Resort Rd
PO Box 160001 (USPS) or Ste 160001 (Fed Ex/UPS/Freight)
Big Sky, MT 59716

All boxes sent to Big Sky Resort before or during the conference must be labeled to the attention of the conference manager with the recipient’s name, group affiliation and event date. We ask that your boxes do not arrive more than 5 days prior to the start of your conference. Please keep in mind that the resort does not receive mail or shipments over the weekend. A storage fee may be applied to boxes arriving more than 5 days prior to arrival. Contact your conference manager to arrange this in advance. For return shipping, vendor must provide a paid shipping label (via UPS, FedEx, a specific courier) for each box. It is the responsibility of the vendors to ensure all boxes are properly packed and shipping label attached. Big Sky Resort will deliver all boxes from conference space to Shipping/Receiving.

All packages will be delivered to designated event spaces at the time indicated on the Banquet Event Orders. Delivery information is to be communicated between Group Leaders and Vendors. Big Sky Resort will transfer all packages/freight between Shipping/Receiving and conference spaces. It is the sole responsibility of vendors to provide all materials needed for return shipping. This includes tape, boxes, pre-paid shipping labels etc. Vendors may utilize the concierge services at the Huntley or Summit Hotel to print shipping labels. Big Sky Resort is not responsible for any packages left without paid shipping labels. Additional handling charges may be applied.

Please note that each crate must be able to fit through a 42” (106 cm) doorway, with maximum depth not more than 52” (132 cm) and maximum height not more than 7’ (2.13 m). Total weight of each crate must not exceed 2500 lbs. (1134 kg).

In addition, we request that you email your tracking numbers to promotions@aeroconf.org to assist us in having your packages ready and waiting for you when you are ready to setup your booth.

Please note that any package that needs to be shipped from Big Sky before Monday, March 13 must be packaged, labeled and in the mailroom by 2:00 pm, Friday, March 10.

For additional questions, please contact Big Sky Resort Conference Services at meghan.coppola@bigskyresort.com

P.O. Box 3105, Manhattan Beach, CA. 90266  (443) 839-4962
2023 IEEE Aerospace Conference Patron Program Application Form

Date: ____________________________

Organization Name _____________________________________________________________

Organization Address ___________________________________________________________

Phone: ___________________________ Email: _______________________________________

Patron Representative Name: _____________________________________________________

Patron Representative Mobile Phone Number: _______________________________________

Patron Level: __________________________ Amount: _________________________________

Benefit Selection:

Chair Banquet Tickets _______ Lift Tickets _________ Guest Packages _________

Desired Events to Host: ___________________________________________________________

________________________________________________________

Signature Event Description: ______________________________________________________

________________________________________________________

Other Requests: _________________________________________________________________

Send completed application to promotions@aeroconf.org.

Our program is very flexible and open to other suggestions for patronage. Please do not hesitate to contact me at promotions@aeroconf.org.